



Request for Proposals

**Prepare RI Experiential Learning Online Navigator
PRI-ELO-2024-01**

**Governor's Workforce Board
Rhode Island Department of Labor & Training
1511 Pontiac Avenue, Building 73
Cranston, RI 02920**

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**Proposals must be submitted no later than
May 21st by 4:00 pm EST.**

Governor’s Workforce Board Rhode Island

Key Information Summary Sheet

Solicitation for Proposals:	Prepare RI Experiential Learning Online Navigator
Solicitation Issue Date:	Monday, April 8, 2024
Solicitation Issuing Office:	Governor’s Workforce Board Rhode Island
Pre-Proposal Conference (VIRTUAL):	Monday April 16, 2024 Pre-Recorded Link available on GWB website *Potential applicants are encouraged to attend*
Proposals Due:	May 20 th by 4:00 pm EST
Proposal Submission:	Electronically (e-mail) to: julissa.disu@dlt.ri.gov
Awards Announced:	June 2024
Performance Period Starts:	Monday, July 1 st , 2024

Submission of Questions:

Questions may be submitted by e-mail to julissa.disu@dlt.ri.gov with the subject line: “PRI Experiential Learning Online Navigator- RFP Question.”

The Deadline to submit a question is Monday, May 13, 2024.

All questions and answers submitted via e-mail will be posted on the Governor’s Workforce Board website at www.gwb.ri.gov by Monday, May 13, 2024.

Table of Contents

I.	Funding Opportunity Description	4
	A. Overview	4
	B. Project Objectives	5
	C. Funding Stream and Authority	5
	D. Notification to Applicants	5
II.	Award Information	7
	A. Available Funding and Number of Awards	7
	B. Award Duration and Timeline.....	7
	C. Proposal Due Date and Time	7
III.	Eligibility and General Information	8
	A. Eligible Applicants.....	8
	B. Major Project Elements (Scope of Work).....	8
	C. Eligible and Ineligible Expenses	12
IV.	Proposal Format and Submission Information	13
	A. Proposal Narrative.....	13
	B. Budget & Budget Narrative	14
	C. Additional Attachments.....	15
V.	Grant Evaluation and Selection	15
	A. Grant Award Evaluation Process	15
	B. Grant Award Selection Process.....	15
VI.	Grant Administration and Reporting.....	15
	A. Negotiation and Post-Award Procedure.....	16
	B. Fiscal and Programmatic Oversight	16
	C. Payment Options	16
	D. Participation Data and Reporting Requirements.....	16
	E. Right to Revoke Funding, Audit, and Suspend Funds	17

I. Funding Opportunity Description

A. Overview

The Governor's Workforce Board (GWB) is soliciting proposals to identify a qualified organization to serve in an intermediary capacity to support career exploration, work-based learning, and academic readiness support through the development and maintenance of an online platform and concierge service.

The intermediary will support critical state efforts, including PrepareRI, and will work with the PrepareRI Core Team to facilitate connections between K-12 schools, youth-serving community-based organizations (CBOs), and Rhode Island employers and industry-related groups.

This RFP was developed in collaboration with key stakeholders and the state agencies and boards responsible for administering PrepareRI efforts, including the Department of Labor and Training (DLT), the Rhode Island Department of Education (RIDE), the Office of the Postsecondary Education Commissioner (OPC), and Commerce RI. Each of these partners has committed to supporting this initiative through the GWB.

About the GWB

The Governor's Workforce Board (GWB) was established by Executive Order in 2005 and is the primary policy-making body on workforce development matters for the State of Rhode Island, with statutory responsibility and authority to plan, coordinate, fund, and evaluate workforce development activities in the state as established by Rhode Island General Law, Title 42-102.

The Board consists of twenty-three (23) members representing business, labor, education, community, and government who establish workforce development policy and plans and allocate state and federal workforce dollars, as appropriate. It is housed at the Rhode Island Department of Labor and Training (DLT) and has a Board-appointed Executive Director and sixteen (16) full-time staff to fulfill its administrative, policy, program, and evaluation work.

One of the GWB's strategic priorities is to advance a statewide career pathway strategy to prepare youth for successful futures. Career exploration, work-based learning, and academic readiness are essential components of that work.

About PrepareRI

PrepareRI is a statewide and interagency initiative consisting of various individual programs administered and/or overseen by PrepareRI partner agencies, including the Department of Labor and Training (DLT), the Rhode Island Department of Education (RIDE), the Office of the Postsecondary Education Commissioner (OPC), and Commerce RI.

The PrepareRI initiative aims to equip all Rhode Island youth with the necessary skills for college and/or career success. It supports the Governor's 2030 Plan, which emphasizes robust career pathways and enhanced academic achievement through hands-on learning.

B. Project Objectives

The intermediary will have four distinct objectives:

1. Build out, maintain, and support an online platform using a domain provided by the Governor's Workforce Board.
2. Promote the platform (and the intermediary's services) among the following groups of stakeholders:
 - a) Employers and Industry Associations
 - b) Organizations with high-quality career exploration and work-based learning offerings
 - c) K-12 schools and youth-serving CBOs (targeting educators, counselors, and administrators)
3. Act as a concierge/coordinator for schools and CBOs that wish to pursue opportunities offered by employers and respond to general questions and inquiries from stakeholders.
4. Regularly check in with the GWB and the PrepareRI Core Team to support statewide career exploration, work-based learning, and academic readiness goals and initiatives.

NOTE: The intermediary will collect, vet, post, and promote high-quality career exploration, work-based learning, and academic readiness support programs and opportunities. **The development of new curricula is NOT part of the scope of work.**

Applicants are asked to propose a plan to implement the platform and execute the role of intermediary for this effort.

C. Funding Stream and Authority

The GWB is funding this initiative using resources allocated from the Rhode Island Job Development Fund (JDF) pursuant to Rhode Island General Laws § 42-102-6(e)1.

Funding from other sources may also be utilized where appropriate.

This request for proposals is being solicited under Section 10 of the Rhode Island Procurement Regulations pursuant to Rhode Island General Laws § 37-2-13, "Expenditures that are not Procurements."

D. Notification to Applicants

1. The GWB reserves the right to amend, revise, or edit any part of this Request for Proposals during the application period. Any amendments will be posted to the GWB website no later than May 13, 2024, along with Request for Proposals questions and answers.
2. Potential applicants are advised to review all sections of this RFP and follow instructions carefully, as failure to make a complete submission as described elsewhere will result in denial.
3. Alternative approaches and/or methodologies to accomplish this procurement's desired or intended results are solicited. However, proposals that depart from or materially alter the terms,

requirements, or scope of work defined by this request will be rejected.

4. The applicant shall bear all costs associated with developing or submitting a proposal in response to this RFP or providing oral or written clarification of its content. The State assumes no responsibility for these costs.
5. Proposals received are irrevocable for a period of not less than sixty (60) days following the opening date and may not be withdrawn except with the express written permission of the State Purchasing Agent.
6. Applicants are advised that all materials submitted for consideration in response to this RFP will be considered public records as defined in Title 38, Chapter 2 of the General Laws of Rhode Island, without exception, and will be released for inspection immediately upon request once an award has been made.
7. Interested parties are advised to visit the GWB website (www.gwb.ri.gov) regularly, as additional information regarding this solicitation may be released as an addendum to this RFP.
8. All proposals should include the lead applicant's FEIN or Social Security number, as evidenced by a W9 form, which is downloadable online.
9. In accordance with Title 7, Chapter 1.2 of the General Laws of Rhode Island, no foreign corporation, a corporation without a Rhode Island business address, shall have the right to transact business in the State until it has procured a certificate of authority to do so from the Rhode Island Secretary of State (401-222-3040). This is a requirement of a successful awardee.
10. DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT: No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering a contract renewal is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to Rhode Island General Laws §37-2.5-3.
11. R.I. General Law § 28-5.1-1 Declaration of policy. – (a) Equal Opportunity and Affirmative Action toward its achievement is the policy of all units of Rhode Island State government, including all public and quasi-public agencies, commissions, boards, and authorities, and in the classified, unclassified, and non-classified services of State employment. This policy applies in all areas where the State dollar is spent in employment, public service, grants, financial assistance, and state licensing and regulation. Contact the Rhode Island Equal Employment Opportunity Office at 222-3090 for further information.

II. Award Information

A. Available Funding and Number of Awards

The total available funding for Year 1 of this effort (July 1, 2024 – June 30, 2025) is \$300,000.

One (1) awardee will be identified through this competitive solicitation/RFP process.

The award is subject to the availability of funds and the execution of a contract between the selected recipient and the GWB.

B. Award Duration and Timeline

The initial funding period for this award will begin on July 1, 2024, and conclude on June 30, 2025. The Awardee will have the opportunity to renew funding for up to four (4) additional years contingent on available funding and performance.

If the Awardee is provided with the opportunity to renew, an updated Project Plan and Budget will be requested to negotiate and prepare a renewal contract. Renewal will be at the sole discretion of the GWB. Additional funds may be authorized upon written approval based on available resources and performance.

Below is the summary of pertinent dates.

Summary of Pertinent Dates	
Release of Solicitation:	Monday, April 8, 2024
Pre-Proposal Conference:	Monday, April 16, 2024
Q&A Deadline:	Monday, May 13, 2024
Questions may be submitted by e-mail to julissa.disu@dlt.ri.gov with the subject line: "PRI Experiential Learning Online Navigator- RFP Question."	
All submitted questions and answers will be posted on the Governor's Workforce Board website www.gwb.ri.gov by May 13, 2024.	
Proposal Due Date:	May 20, 2024, at 4:00pm EST
Grant Awards Announced:	June 2024

C. Proposal Due Date and Time

Proposals must be submitted in PDF format via e-mail only to the Director of Youth Career Readiness Programs, Julissa Disu, at julissa.disu@dlt.ri.gov with the subject line "PRI Experiential Learning Online Navigator Proposal."

The Budget, Budget Narrative, and other attachments must be contained within the primary PDF or included in the same e-mail as separate attachments if needed.

The deadline for submitting proposals is May 20, 2024, at 4:00 pm EST.

LATE SUBMISSIONS WILL BE DENIED.

III. Eligibility and General Information

A. Eligible Applicants

We invite Rhode Island community-based organizations, private non-profit agencies, or other entities that meet the following criteria to apply:

- Entities with a strong record of engagement and established relationships with a variety of K-12 schools in the State of Rhode Island.
- Entities with a strong record of engagement and established relationships with a wide variety of local employers.
- Entities with a working knowledge of state-sponsored career exploration, work-based learning, and academic readiness efforts.
- Entities with the administrative and fiscal capacity to administer award funds, report on project performance, and regularly check in with GWB staff and PrepareRI partner agencies as needed.

If selected, the Applicant will serve as the Fiscal Agent for the award, as well as the lead contact and administrator for all award-related activities.

B. Major Project Elements (Scope of Work)

Services to Key Stakeholders

The intermediary will work with the GWB, the PrepareRI Core Team (including staff from DLT, RIDE, OPC, Commerce RI, and other partners as necessary) to **create and maintain a platform and service** that will provide educators and counselors in K-12 schools and community-based organizations with standardized and equitable access to information on high-quality career exploration, work-based learning, and academic readiness opportunities for youth. The platform and intermediary will simultaneously help employers and industry partners engage with the K-12 system in a strategic, scaled, equitable, and facilitated manner.

The platform and the intermediary services will specifically target the following stakeholders as a means of reaching and connecting Rhode Island youth to opportunities:

- 1) **K-12 Schools and Youth-Serving Community-Based Organizations (CBOs):** The platform will provide a mechanism for K-12 schools and youth-serving CBOs to identify high-quality career exploration, work-based learning, and academic readiness opportunities for students/youth.
- 2) **Employers and Other Industry Organizations:** The platform and intermediary will provide a vehicle for employers, industry associations, and other organizations to efficiently and equitably

connect with K-12 schools and youth-serving CBOs to offer high-quality career exploration and work-based learning opportunities.

The intermediary will develop the online platform using a domain provided by the GWB.

Critical Components

Below are the critical content components for the online platform. **The platform should have an educator/counselor-oriented and employer/partner-oriented section.** We have provided recommended subcategories and illustrative examples with the understanding that the platform may need to evolve to meet the needs of stakeholders:

1) Career Exploration

(a) Career-Focused Field Trips & Tours

- Life Science Field Trips (Zoos, Aquariums, Solar Farms, etc.)
- Manufacturing Facility Tours
- Research and Design Center Visits
- Arts and Theater Exploration Trips

(b) Guest Speakers and Demonstrations

- In-house visitors, technology demonstrations, etc.

(c) Virtual Career Exploration

- Various career exploration websites and platforms, such as Wingspans

(d) Career Focused Enrichment

- Partnership opportunities, including NE First, JROTC/NDCC, etc.

2) Work-Based Learning

(a) Internship Opportunities

- Real Skills for Youth Program
- PrepareRI High School Summer Internship Program
- Other High School Internship or Work Opportunities throughout the State

(b) Project Opportunities

- Student project opportunities with employers and other vetted organizations.

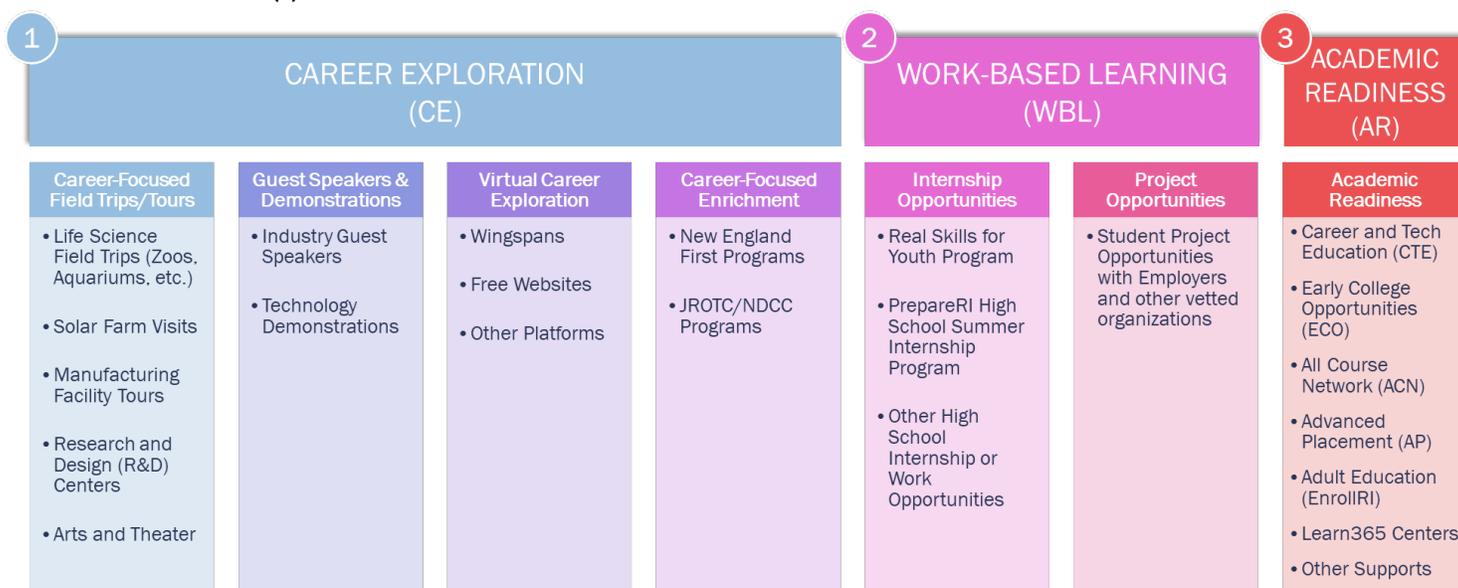
3) Academic Readiness Support

(a) Career and Technical Education Programs (CTE)

(b) Early College Opportunities (ECO)

(c) All Course Network (ACN)

- (d) Advanced Placement (AP)
- (e) Adult Education (GED, ESL, etc.)
- (f) Learn 365 Centers



Note: The platform should also promote information on funding opportunities and resources such as the GWB’s Career Exploration Equity Grant Program for K-12 schools and youth-serving CBOs.

The employer/organization-oriented section of the platform should have options including:

- List my organization as a provider of Field Trips/Site Tours
- List my organization as a provider of In-School Guest Speakers/Presentations/Demonstrations
- Post a Virtual Career Exploration Program or Platform
- Post an Enrichment Opportunity
- Post an Internship Opportunity
- Post a Project Opportunity

The intermediary will collect, receive, vet, post, and promote opportunities submitted, maintain up-to-date contact information for partner organizations, and audit posted opportunities regularly.

Prioritization of Critical Components and Anticipated Workload

The GWB has ranked the above Critical Components by priority level and anticipated workload:

- **Priority #1 - Career Exploration (Anticipated Workload is High)** Intermediary’s role is to:
 - Collect, receive, vet, post, and promote high-quality career exploration opportunities in diverse industry and occupational areas ([especially in GWB priority areas](#)).
 - Maintain up-to-date contact information for partner organizations and audit posted opportunities regularly.
 - **Act as a concierge/coordinator for schools and CBOs that wish to take advantage of the career exploration opportunities employers offer.** Schools and CBOs may contact frequented

organizations such as zoos and aquariums directly rather than going through the intermediary.

- **Priority #2: Work-Based Learning (Anticipated Workload is Moderate)** Intermediary’s role is to:
 - Collect, receive, vet, post, and promote high-quality work-based learning opportunities in diverse industry and occupational areas (especially in GWB priority areas).
 - Maintain up-to-date contact information for partner organizations and audit posted opportunities regularly.
- **Priority #3: Academic Readiness (Anticipated Workload is Low)** Intermediary’s role is to:
 - Incorporate and help promote Academic Readiness opportunities associated with PrepareRI and other State initiatives and partners as appropriate.

Initiative Priorities	Intermediary’s Role	Anticipated Workload
Priority #1: Career Exploration	1) Collect, receive, vet, post, and promote high-quality career exploration opportunities in diverse industries (especially GWB priority occupations). 2) Maintain up-to-date contact information for partner organizations and audit posted opportunities regularly. 3) Act as a concierge/coordinator for schools and CBOs that wish to take advantage of the career exploration opportunities employers offer. Frequent organizations such as zoos and aquariums may be contacted directly by schools/CBOs.	High
Priority #2: Work-Based Learning	4) Collect, receive, vet, post, and promote high-quality work-based learning opportunities in diverse industries (especially GWB priority occupations). 5) Maintain up-to-date contact information for partner organizations and audit posted opportunities regularly.	Moderate
Priority #3: Academic Readiness	6) Incorporate and help promote Academic Readiness opportunities associated with PrepareRI and other state initiatives and partners as appropriate.	Low

Performance Milestones (Year 1)

Proposals should be developed with an eye toward the following desired project timeline and performance milestones:

- **July 1st, 2024 – December 31st, 2024**
 - Consult with educators, CBOs, and employers to determine how to make the online platform and intermediary services as user-friendly as possible.
 - Build out the online platform with input from the PrepareRI Core Team.
 - Inventory existing PrepareRI programs with the PrepareRI Core Team to serve as the initial content for the online platform.
 - Begin cultivating career exploration opportunities through outreach to organizations and employers.

- **January 1st, 2025**
 - Online platform goes live and is ready for the online submission of opportunities from employers and other organizations as well as requests/inquiries from schools and CBOs.
- **January 1st, 2025 – June 30th, 2026**
 - Actively promote the platform and the intermediary’s services among the following stakeholders with an eye toward equity and high-priority occupational areas with input from the PrepareRI Core Team:
 - K-12 schools and youth-serving CBOs (targeting educators, counselors, and administrators)
 - Employers and Industry Associations
 - Organizations offering high-quality career exploration/work-based learning opportunities.

Ongoing Engagement and Promotion after the Platform is LIVE:

The selected intermediary will actively promote the platform to achieve widespread utilization by continuously engaging with the following groups of stakeholders. **The goal over time is to have ALL schools and CBOs educated on the existence of this platform:**

- **K-12 Schools and Youth-Serving Community-Based Organizations (CBOs)**
 - Coordinate with the PrepareRI Core Team to disseminate information on the platform to K-12 schools and youth-serving CBOs.
 - Present to key stakeholder groups, such as the Governor's Workforce Board, the Rhode Island Superintendents' Association, and the Rhode Island League of Cities and Towns.
 - Directly engage with educators and counselors from at least **2** K-12 schools and **2** youth-serving CBOs monthly through in-person or virtual sessions.
- **Employers and Other Industry Organizations**
 - Engage with a minimum of **2** industry associations or Chambers of Commerce each month to explain and promote the platform.
 - Directly engage with a minimum of **2** employers each month, especially those in high-priority industries, to promote the platform and cultivate high-quality opportunities.
 - Work with the PrepareRI Core Team to identify and outreach to other organizations offering high-quality career exploration and work-based learning opportunities.

C. Eligible and Ineligible Expenses

Eligible expenses include reasonable platform development and project management costs directly related to the project. All proposed expenses must be fully explained and justified in the Budget and Budget Narrative. The cost calculation must be articulated if costs include allocated percentages of salaries or other items. For example, the Executive Director’s salary is \$75,000, and he/she will spend

15% of their time on the project for a cost calculation of \$11,250.

Additional guidance on eligible and ineligible expenses will be provided post-award.

IV. Proposal Format and Submission Information

A. Proposal Narrative (90 points) (20 page maximum)

Using the prompts below, separate your narrative into the following sections:

- I. **Mission Alignment (10 points)**: Explain why your organization is a fitting choice to serve as an intermediary for career exploration, work-based learning, and academic readiness support. Explain how your organization's mission correlates with this scope of responsibilities. Provide insights into any prior experience managing or implementing similar initiatives, furnishing specific examples where applicable.
- II. **Experience Engaging with Employers (10 points)**: Explain why your organization is suited to engage with a wide range of employers and industry-related organizations? What prior relevant experience does your organization have, and what types of outcomes were achieved? Does the organization have existing efforts or successes that can be built upon? Does the organization have a good reputation with these stakeholders?
- III. **Experience Engaging with K-12 Schools/Youth-Serving CBOs (10 points)**: Explain why your organization is suited to engage with K-12 schools and youth-serving CBOs across the state? What prior relevant experience does your organization have, and what types of outcomes were achieved? Does the organization have existing efforts or successes that can be built upon? Does the organization have a good reputation with these stakeholders?
- IV. **Experience Collaborating with Government Entities (10 points)**: Explain whether your organization has recent experience collaborating with government entities to execute a project or initiative. What was the outcome?
- V. **Experience with Platform Development (10 points)**: Describe any experience the organization has in developing websites and platforms. What were the results? Will the same individual(s) be involved in this project?
- VI. **Project Implementation Plan and Timeline (20 points)**: Outline your proposed project implementation plan and timeline. Essential components include:
 - 1) **Employer and Industry Engagement Strategy**: Outline your strategy for engaging employers and industry-related organizations across Rhode Island. Who would you target initially and subsequently? How would you create buy-in and secure commitments to utilizing the intermediary platform and/or services to connect with youth? How would you ensure ongoing participation?

- 2) **K-12 School and Youth-Serving CBO Engagement Strategy:** Outline your strategy for engaging K-12 schools and youth-serving CBOs across Rhode Island. Who would you target initially and subsequently? How would you create buy-in and secure commitments to utilizing the intermediary platform and/or services to identify and access high-quality opportunities for youth? How would you ensure ongoing utilization?
- 3) **Platform Recommendations:** What platform would you recommend utilizing for this initiative? How would your organization build and implement the platform using a domain provided by the GWB? How will you ensure that the platform management function can be transferred to the GWB in the event the contract is terminated for any reason?
- 4) **Detailed Project Timeline:** Provide a timeline detailing how your organization will fulfill the Scope of Work during Year 1 (July 1, 2024 – June 30, 2025). How will you ensure that the project stays on schedule?
- 5) **Continuous Improvement Strategy:** Describe how the organization will evaluate the effectiveness of the effort. What performance metrics are important and why? How will feedback be gathered from stakeholders, including schools and employers? How will service quality and equity be measured and improved?

VII. **Project Staffing Plan (10 points):** Explain how the organization intends to staff this project. Outline the roles and responsibilities of the staff to be involved. Please explain the recruitment plan if staff will be recruited for the project. If staff already employed by the organization will be utilized, please identify them, and articulate their relevant experience. If any independent contractors or other entities/parties are to be utilized or compensated for work on this project in any capacity, this must be explained.

VIII. **Organizational, Administrative, and Fiscal Capacity (10 points):** Describe the organization's capacity to effectively manage the award funds, track expenditures, and fulfill fiscal and performance-related reporting requirements. What prior grant awards has the organization received and successfully administered? Elaborate on any record-retention and oversight mechanisms in place.

Note: The Proposal Narrative may not exceed 20 pages.

B. Budget & Budget Narrative (10 points)

The proposal submission must include the following:

- I. **Budget (Appendix A):** A line-item budget indicating how the organization intends to allocate and spend the funds requested to meet the project's goals.
- II. **Budget Narrative (Appendix A):** A brief description of each budget line item and its role in executing the project.

C. Additional Attachments

The following documents must be submitted with your proposal:

- I. **Taxation Letter of Good Standing**: The applicant must submit a current Letter of Good Standing from the State Division of Taxation. If this letter is unavailable for proposal submission, the applicant may submit proof of request.
- II. **Fiscal Agent Assurances Form (Appendix B)**: This form is signed by the applicant to affirm that they will comply with all applicable regulations, policies, guidelines, and requirements of the GWB and the State of Rhode Island and have the fiscal capacity to administer the grant.
- III. **Copy of Applicant W-9 Taxation Form (Appendix C)**: This can also be downloaded online.

Note: No additional documentation will be accepted or considered.

V. Grant Evaluation and Selection

A. Grant Award Evaluation Process

GWB staff will perform an initial screening of proposals received to ensure that submission requirements were met, and all required components were included.

An Evaluation Committee consisting of the PrepareRI Core Team members, including staff from DLT, RIDE, OPC, and Commerce RI, will review and score the proposals received.

Mirroring the structure of the proposal, evaluators will assign points in the following categories:

Proposal Section	Possible Points
Mission Alignment	10
Experience Engaging with Employers	10
Experience Engaging with K-12 Schools & CBOs	10
Experience Collaborating with Government Entities	10
Experience with Platform Development	10
Implementation Plan and Timeline	20
Project Staffing Plan	10
Organizational, Administrative, and Fiscal Capacity	10
Budget and Budget Narrative	10
TOTAL POINTS	100

If necessary, an oral presentation of the proposal may be requested to clarify the content.

B. Grant Award Selection Process

Final selection of the award recipient will be at the discretion of the GWB Executive Director in consideration of the recommendations made by the Evaluation Committee.

VI. Grant Administration and Reporting

A. Negotiation and Post-Award Procedure

Finalists should be prepared to submit a copy of their most recent audit and/or audited financial statement (Pell-eligible institutions are exempt).

- All required organizations must follow the audit requirements of [Federal OMB circular A-133](#)
- Commercial organizations that expend \$500,000 or more in federal funds must have either an organization-wide audit conducted in accordance with OMB circular A-133 or a program-specific financial and compliance audit. Those entities that expend \$500,000 or more in federal funds may include audit costs to the grants on a pro-rated basis.

The GWB reserves the right to negotiate with proposers on costs and deliverables to contract with the proposer who best meets the Board's needs. Upon completion of the negotiation, a final contract will be drafted and signed, and the project scope of work, budget, payment terms, performance metrics, and reporting requirements will be laid out and finalized. If, for any reason, a contract cannot be negotiated and finalized, another proposer may be selected.

No activities may begin until the Award Agreement is completed and signed by all parties.

The GWB will engage in check-in meetings with the Awardee on a regular cadence (at a minimum of once per month) throughout the performance period.

B. Fiscal and Programmatic Oversight

The Director of Youth Career Readiness Programs will closely engage with the Awardee, providing support and technical assistance as needed. This support includes but is not limited to meetings with intermediary staff and partners, as needed, to provide oversight, input, and guidance on the implementation of the project. The GWB also reserves the right to request access to audit the Awardee's project-related finances and activities. Audits can be part of regular monitoring or in response to an emergent concern, including but not limited to outside inquiries or even "whistleblower" complaints.

C. Payment Options

Payments will be disbursed according to a schedule agreed upon between the GWB and the Awardee and may be conditioned upon meeting program milestones.

The applicant should have the financial capacity to pay the costs up front and receive reimbursement upon submission of invoices and other required materials. The reimbursement timeline will be determined and finalized during the contract development process post-award.

Invoices will not be paid unless expense reports are submitted correctly and with all appropriate supporting documentation.

D. Participation Data and Reporting Requirements

The Awardee will regularly provide project performance data, as negotiated; including but not limited

to information on stakeholder outreach and engagement, platform and intermediary service utilization by stakeholders, the volume and types of career exploration and work-based learning activities aggregated and requested, and the identification of apparent gaps that need to be filled.

E. Right to Revoke Funding, Audit, and Suspend Funds

The GWB reserves the right to suspend or revoke funding from the recipient of any grant award and to require the return of unspent funds if the goals and timelines agreed upon are not satisfactorily met.

The GWB also reserves the right to request access to audit the Awardee's project-related finances and activities. Audits can be part of regular monitoring or in response to an emergent concern, including but not limited to outside inquiries or even "whistleblower" complaints.

The GWB reserves the right to suspend payment to meet its fiduciary responsibility for public funds.